

Project Accountant - International Development

Job description:

[Project Accountant IDU JD Aug 2025.pdf](#)

Ecorys is an international research-based consultancy that helps our clients make a positive impact on society. We are leaders in research and evaluation, project management and communications providing the evidence and advice that our clients need to tackle the issues that affect communities around the world. Our 600 staff are justifiably proud of our innovative and thought-provoking contributions to public policy and programme delivery. We are passionate about reducing our environmental impact and having a positive social impact. We donate profits to our charity of the year, organise volunteering days and are committed to being carbon neutral by 2029.

What you will be doing

We are looking for a proactive and detail-focused Project Accountant to support the Finance Business Partner and project managers across the business unit.

You will be responsible for the financial management of assigned projects ensuring accurate reporting, effective cost control, and strong collaboration with project teams.

This role is key to ensuring that commercial data is accurate, deadlines are met, and financial processes run smoothly

As a Project Accountant your role will include but is not limited to:

- Taking ownership and responsibility for the accounting on all assigned projects.
- Maintaining accurate and timely monthly management accounts for assigned projects, including revenue reconciliations, accruals, and WIP management.
- Prepare and review profit share statements, ensuring accuracy before partner distribution.
- Supporting assigned project team manager and director, evidencing clear and effective interactions and engagement with the project team via emails, phone-calls, and regular monthly finance review meetings.
- Managing and updating International Development Unit financial systems, developing and maintaining Project Monitoring Forms (PMFs), and integrating budget data into invoicing processes to track expenditure and improve forecast accuracy.
- Assisting in updating the Budget Monitoring Spreadsheet (BMS) to accurately calculate costs, revenue, cash flow and Net Revenue for the remaining life of the project.
- Assisting in tracking the clients' deliverables on output contracts and track resource utilisation during project life to date.
- Managing timely billing and receipt of income in accordance with client contracts and ensuring that the invoice base is kept up to date regularly.
- Providing effective support during year-end external audits, resolving finance queries promptly with minimal outstanding issues.
- Identifying opportunities to enhance financial processes, improve reporting accuracy, and strengthen engagement with project teams.

What we will need from you

- Working towards an accountancy qualification – no specific institute requirement
- Previous experience in a finance or accounting role. Project accounting experience would be an advantage but is not required.
- Computer literate with strong excel skills
- Ability to work independently and re-prioritise workload at short notice.
- An effective team member who can be productive with minimal supervision.
- Strong interpersonal, communication and customer service skills.
- Excellent time management and organisational skills with strong attention to detail.
- Positive, motivated attitude with a collaborative approach.

We offer a highly competitive benefits package including variable pay (bonus), scheme and buying and selling annual leave.

This is a full-time hybrid role based in our London office. Colleagues based in our London office also receive an additional £3,500 London Weighting per annum.

If you would like to find out more about this opportunity and our company, please visit our website: <https://www.ecorys.com/united-kingdom>

Please apply with your CV and cover letter by 7th September, early applications are encouraged

Department:

Management Services - Finance

Location:

London

Salary:

29000 - 35000 GBP

Deadline:

07-09-2025

Country:

United Kingdom

and reviewed daily.

Ecorys is a Disability Confident Committed Employer. Please let us know if you require any reasonable adjustments throughout the recruitment process including the application stage by emailing recruitment@ecorys.com.

If you would prefer a copy of the job advert and job description in an accessible version, please contact recruitment@ecorvs.com.

