

# Finance Business Partner

**Department:**  
Finance

**Location:**  
Brussels, Belgium

**Deadline:**  
14-03-2025

**Country:**  
Belgium

Ecorys is a leading international research and consultancy company addressing society's key challenges. We combine our deep knowledge of the societal challenges and our extensive skills and expertise to make genuine sustainable change happen.

We offer the full policy cycle to our clients who are decision makers in the public and third sectors. We *advise* on the options and consequences of change options. We *support* clients to implement and communicate change and manage the consequences.

Ecorys is a company with strong European roots and international presence. With own offices in 10 countries, we employ over 600 people working alongside external experts and associates in about 200 locations throughout the world

## **What you will be doing**

We are looking for a Finance Business Partner to join our team in Brussels to support the Communications and Digital Business unit with the management, evaluation and financial performance its commercial projects through the project life cycle, with a focus on profitability. The Finance Business Partner will provide the business unit project managers with all aspects of contract support, from initial tender to new account set-up and ongoing management on the relevant reporting systems.

As Finance Business Partner your role will include but is not limited to:

### **Project Delivery and Management**

- Being responsible for entire project life cycle for commercial projects, offering continuous contract support to project managers from initial tender to contract closure. Including the data quality and contextual review of financial offers, setup of accurate project budgets within project management system and preparation of client financial reports.
- Organising regular project review with project managers to understand and evaluate current project performance, maintaining providing professional scepticism to ensure accurate and reliable forecasting.
- Ensuring that Project Managers have the financial management tools required to effectively manage project monitoring and delivery.
- Providing Finance presence at internal Framework contract meeting, advising the framework team of best practice, maintaining financial trackers of assignments for accurate reporting
- Supporting the finance business partner to ensure that appropriate financial systems are in place and work with the business unit to bed in finance processes and procedures.
- Being responsible for leading on expenditure verification audits

### **Cash management**

- Support cash flow forecasting by maintaining accurate billing schedules, raising awareness where there are significant changes and ensuring timely and accurate billing to receipt of income.

### **Financial Management**

- Ensuring external taxation risks are reviewed and documented for each new tender. Ongoing review of tax compliance on projects.
- Working collaboratively with the Finance team to encourage process efficiency and best practice for all aspects of management accounting and reporting.
- Support delivery of group directed system functionality and harmonised processes.

### **Reporting**

- Ensuring integrity and control of business unit specific balance sheet accounts including detailed analysis and reporting of contract work in progress
- Assisting the finance business partner in maintaining accurate and timely reporting of monthly management accounts by undertaking appropriate accounting, analysis and review.
- Supporting month end reporting by reporting on key performance indicators in timely manner.

### **What we will need from you**

- Qualified accountant – no specific institute requirement.
- Knowledge and experience of finance procedures and processes - essential
- Experience managing expenditure verification audits – desirable.

- Computer literate with strong excel - essential.
- Ability to work on own initiative and demonstrate independent judgement.
- An effective team member, productive with minimal supervision.
- Good interpersonal, communication and customer service skills.
- Strong time management and organisational skills.
- Positive attitude and a team mentality.

Ecorys offers its employees a professional, stimulating, and learning environment with ample opportunities for development. You will work in a multicultural environment alongside a supportive team atmosphere.

The role offers a competitive remuneration package and attractive benefits. Our package includes, among other things, a homeworking allowance, meal vouchers, private health, dental, and hospitalization allowances, a collective bonus, reimbursement for home internet and mobile phone devices and subscriptions.

You will enjoy a good work-life balance and take advantage of our hybrid work policy, which allows for remote work up to 2 days per week.

We encourage interested and qualified candidates to submit their CV and a 1-page cover letter in English via our online application form by 5pm Friday 14th March 2025.

If you would like to find out more about this opportunity and our company, please visit our website: <https://www.ecorys.com>